

## **AUDIT, CRIME & DISORDER AND SCRUTINY COMMITTEE**

**Tuesday 19 June 2018 at 7.30 pm**

**Council Chamber - Epsom Town Hall**

The members listed below are summoned to attend the Audit, Crime & Disorder and Scrutiny Committee meeting, on the day and at the time and place stated, to consider the business set out in this agenda.

Councillor David Reeve (Chairman)  
Councillor Steve Bridger (Vice-  
Chairman)  
Councillor Michael Arthur MBE  
Councillor Alex Clarke  
Councillor Alex Coley

Councillor George Crawford  
Councillor Rob Geleit  
Councillor Humphrey Reynolds  
Councillor Jean Steer  
Councillor Mike Teasdale

Yours sincerely



Chief Executive

For further information, please contact Tim Richardson, 01372 732122 or [trichardson@epsom-ewell.gov.uk](mailto:trichardson@epsom-ewell.gov.uk)

### **AGENDA**

#### **1. QUESTION TIME**

To take any questions from members of the Public.

**Please note: Members of the Public are requested to inform the Democratic Services Officer before the meeting begins if they wish to ask a verbal question to the Committee.**

#### **2. DECLARATIONS OF INTEREST**

Members are asked to declare the existence and nature of any Disclosable Pecuniary Interests in respect of any item of business to be considered at the meeting.

**3. MINUTES OF THE PREVIOUS MEETING** (Pages 5 - 10)

The Committee is asked to confirm as a true record the Minutes of the Meeting of the Committee held on 19 April 2018 (attached) and to authorise the Chairman to sign them.

**4. COMMUNITY SAFETY PARTNERSHIP - END OF YEAR REPORT** (Pages 11 - 14)

This report fulfils the statutory responsibility to scrutinise the work of the Community Safety Partnership (CSP), for the year 2017-2018.

**5. INTERNAL AUDIT MONITORING REPORT** (Pages 15 - 46)

This report summarises progress against the audit plan for 2017/18.

**6. INTERNAL AUDIT ASSURANCE REPORT 2017/18** (Pages 47 - 66)

This report advises the Committee on the Council's internal audit assurance level for 2017/18.

**7. CUSTOMER COMPLAINTS ANNUAL REPORT 17/18** (Pages 67 - 80)

This report summarises the volumes and reasons for stage 1, stage 2 and stage 3 complaints received from customers between 1 April 2017 to 31 March 2018.

**8. ANNUAL GOVERNANCE STATEMENT 2017/18** (Pages 81 - 94)

This report seeks the Committee's formal approval of the draft Annual Governance Statement (AGS) and the arrangements made for its preparation as part of the 2017/18 financial statements.

**9. ANNUAL REPORT ON RIPA USAGE & APPROVAL OF POLICY & GUIDANCE ON LAWFULL SURVEILLANCE** (Pages 95 - 168)

To give an annual report to members on activities relating to surveillance by the Council and policies under the Regulation of Investigatory Powers Act 2000.

**10. ANNUAL REPORT ON THE USE OF DELEGATED POWERS** (Pages 169 - 178)

In accordance with the Council's Scheme of Delegation to Officers, this report sets out significant decisions taken by Officers in consultation with Committee Chairmen since 20 June 2017.

**11. CORPORATE PLAN: KEY PRIORITY TARGETS FOR 2018 TO 2019** (Pages 179 - 240)

This report provides the year-end position for the Key Priority Targets 2017 to 2018, under our Corporate Plan. It also provides a list of all the Key Priority Targets for 2018 to 2019.

**12. WORK PROGRAMME 2018/19** (Pages 241 - 246)

This report asks the Committee to agree its work programme for 2018/19.